

**HEALTHCARE EQUITY ADVISORY COUNCIL
REGULAR MEETING AGENDA
Tuesday, August 19, 2025
5:30 p.m. - 7:00 p.m.
Large Conference Room, VC Public Health
Administration 2240 E Gonzales Rd., Suite 200, Oxnard,
CA 93036**

PUBLIC COMMENTS BY EMAIL:

IF YOU WISH TO MAKE EITHER A GENERAL PUBLIC COMMENT OR COMMENT ON A SPECIFIC AGENDA ITEM BEING HEARD, YOU CAN SUBMIT YOUR COMMENT VIA EMAIL BY 9:00 AM THE DAY OF THE MEETING TO THE FOLLOWING ADDRESS: HEACCouncil@VENTURA.ORG. PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR EMAIL: (A) MEETING DATE, (B) AGENDA ITEM NUMBER, (C) SUBJECT OR TITLE OF THE ITEM, (D) YOUR FULL NAME. DURING PUBLIC COMMENT ON THE AGENDA ITEM SPECIFIED IN YOUR EMAIL, YOUR EMAIL WILL BE SUBMITTED FOR THE RECORD.

OPENING

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF July 22, 2025, MINUTES**
- 4. PUBLIC COMMENT OPPORTUNITY FOR ITEMS ON THE AGENDA AND/OR FOR OTHER ITEMS WITHIN HEAC SUBJECT MATTER JURISDICTION ~ 5 MINUTES**

REGULAR AGENDA

- 5. NOMINATION AND VOTE FOR SECOND THREE-YEAR TERM FOR COMMUNITY MEMBERS: KIMBERLY COFIELD, EMILY BRIDGES, LIZ DIAZ-QUEROL-MD, KIMBERLY THOMAS, KELLY HUGO TAPIA, AND JUANA ZARAGOZA RETROACTIVE TO APRIL 2025 ~ 5 MINUTES**

Requires a 2/3 vote.

6. NOMINATION AND VOTE ON MEMBERSHIP OF COMMUNITY BASED ORGANIZATION MEMBERS: SENIOR CONCERNS, EL CONCILIO, DIVERSITY COLLECTIVE OF VENTURA COUNTY, CABRILLO ECONOMIC DEVELOPMENT CORPORATION, AND VENTURA COUNTY OFFICE OF EDUCATION RETROACTIVE TO FEBRUARY 2025 ~ 5 MINUTES

Requires a 2/3 vote.

7. NOMINATION AND VOTE TO APPROVE CELIA DANIELS TO REPRESENT DIVERSITY COLLECTIVE OF VENTURA COUNTY AS A VOTING MEMBER. ~ 5 MINUTES

Requires a 2/3 vote.

8. FACILITATED RETREAT SESSION – PART 1 OF 2: REGROUNDING IN PURPOSE, BUILDING GROUP IDENTITY, AND STRENGTHENING COLLABORATIVE RELATIONSHIPS ~ 70 MINUTES

First of two facilitated retreat sessions to take place in August and October; includes discussion and interactive activities to honor HEAC's origin, strengthen relationships between long-standing and new members, and clarify roles, responsibilities, and shared values in alignment with HEAC's charter.

9. ADJOURN

Materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection on the Ventura County HEAC website: [Healthcare Equity Advisory Council \(vchca.org\)](http://vchca.org) subject to staff's ability to post the documents prior to the meeting.

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Ventura County Public Safety Racial Equity Advisory Group per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the County Executive Office, 800 South Victoria Avenue, Ventura, CA 93009-1740 or telephonically by emailing to HEACCouncil@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

**AGENDA ITEM NO 8
AUGUST 19, 2025**

HEAC 2025 Retreat Proposal

Part A: August – Group Identity and Who are We?

Reconnecting in Purpose, Rediscovering Our Collective Voice: This session is focused on strengthening HEAC members and designed to support relationship-building. This retreat would focus on building trust among old and new members. Through values alignment activities, collaborative dialogue, and norms setting, we would cocreate a stronger sense of roles and responsibilities. Participants would leave feeling seen, valued, and clearer about the unique contributions they bring—and how to work together across sectors more effectively. Great for groups navigating change or growing pains.

This session will serve as an opportunity to honor the Council's origin as a response to racism as a public health crisis, and recognizing its evolution with new CBO partners and community leaders.

Virtual Orientation Opportunity (between Part A & B in Sept 2025)

- Share the history of HEAC
- Brown Act Info
- Key Info from Bylaws/Charter

Aimed at new people but open to anyone who wants a refresher.

Part B: October – What are we Doing?

Vision Forward: Priorities for the Year Ahead: This retreat would guide the HEAC through a reflective arc—We could facilitate a round table shared reflection discussion on a set of prompts, and visual mapping to help members reconnect to HEAC's founding purpose, rediscover the diversity of skills and lived experience in the room, and identify what each member is most called to contribute in this next chapter. It is ideal for re-centering the group's identity before moving into goal setting.

This working retreat would guide members through an inclusive goal-setting process grounded in HEAC's charter and purpose. We would review key equity indicators and gaps option to include data or insights from the Community Health Needs Assessment or other HCA data prioritized for HEAC and use small-group breakouts and consensus-building tools to identify 3–5 shared priorities. Ideal for a council ready to shift into action and sharpen its collective focus.

These would be facilitated sessions. Part A/B – retreat style and still open to the public. Still a Brown Act meeting with public comment at the beginning.

Office of Community & Belonging and Youth Equity Initiative Teams would lead with support from HCA PIO.